



## AFP Mid – America Conference

Hosted by the Association of Fundraising Professionals of the Wichita Chapter

May 14 – 17, 2006 • Hyatt Regency – Wichita, Kansas

**Date:**  
**To:**  
**From:** Brenda Keeler  
**Re:** Exhibitor/Sponsor Registration Confirmation

**This is to confirm receipt of your exhibitor registration for the AFP Mid – America Conference, May 14 – 17, 2006 at the Hyatt Regency Hotel, Wichita.**

**I. (1) 8'x 8' booth is reserved for you at the conference**

Please note the exhibiting schedule as follows:

Sunday	Exhibitor Registration: 10:00 a.m. – 12:00 (noon) Exhibitor Area Open: 12:00 (noon) Exhibits Close: 7:00 p.m.
Monday	Exhibits Open: 8:00 a.m. Exhibits Close: 5:00 p.m.
Tuesday	Exhibits Open: 8:00 a.m. Exhibit Close: 5:00 p.m.
Wednesday	Exhibit Open: 8:00 a.m. Exhibit Close: noon

**II. Booth Assignments will be available Sunday, May 14<sup>th</sup> at the registration table.**

**III. If you need a power outlet at your booth, please let me know by May 5. Give me a call or send me an email.**

**IV. To Pre-ship Exhibit Materials Directly to the Hotel: Call the hotel at 316-293-1234 to make the necessary arrangements. Address: Hyatt Regency-Wichita, 400 W. Waterman, Wichita, KS 67202.**

If you have any questions, please feel free to call me at \_\_\_\_\_ email me at \_\_\_\_\_  
Thanks again, we look forward to visiting with you at the conference!