

Time-Lines for 1999 Mid-America (Fargo)

July 15, 1998	Budget Finalized
Aug. 1, 1998	Facility Location
Aug 10, 1998	Exhibitor/Sponsor Invitation
Aug. 15, 1998	Confirmation to Nat'l about Certification Course/Exam
Sept 1, 1998	Keynoter Information
Sept. 1, 1998	Registration Address to Marketing
Oct. 1, 1998	Certification Class Times/Fees to Marketing
Oct. 1, 1998	Event Schedule to Marketing
Oct. 15, 1998	Presenter Information to Marketing
Oct. 30, 1998	Confirmation Letters to Keynoters/Presenters
Nov.-Dec. 1998	Conference Tickler in Mail
Jan.-Feb. 1999	Program/Registration in Mail
April 1999	Convention Reminder (if necessary) in Mail
April 1, 1999	Round Table Topic List to Program Coordinator
April 1, 1999	Exhibitor/Sponsor List to Program Coordinator